



2023-2025

KCCC CHILD SAFEGUARDING STATEMENT



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1 Introduction

Name of Service:

Kinvara Community Childcare Services CLG

Trading as:

Kinvara Community Children's Centre

Service Provided:

Registered Preschool and full daycare service Monday to Friday from 07.45 - 18.15, providing a range of services for children aged from six months to twelve years.



2 Ratios Per Age Groups

Below is a breakdown of ratios per age groups.

Service Provided	Location	Age Range	Max No of children	Adult:Child Ratios
Baby Room	Ground Floor - Main Building	<1 year	6	1:3
Toddler Room	Ground Floor - Main Building	1 - 2.5 years	10	1:5
Senior Room	Ground Floor - Main Building	2 - 3.5 years	16	1:6
Preschool (Sessional/ FDC)	Ground Floor - Main Building	2.75 - 3.5 years	21	1:11 - 1:8
Educare 1 (Sessional)	First Floor - Main Building	3 - 5 years	22	1:11
Educare 2 (Sessional/ FDC)	First Floor - Main Building	3 - 5 years	18	1:11 - 1:8



2 Ratios Per Age Groups

Below is a breakdown of ratios per age groups.

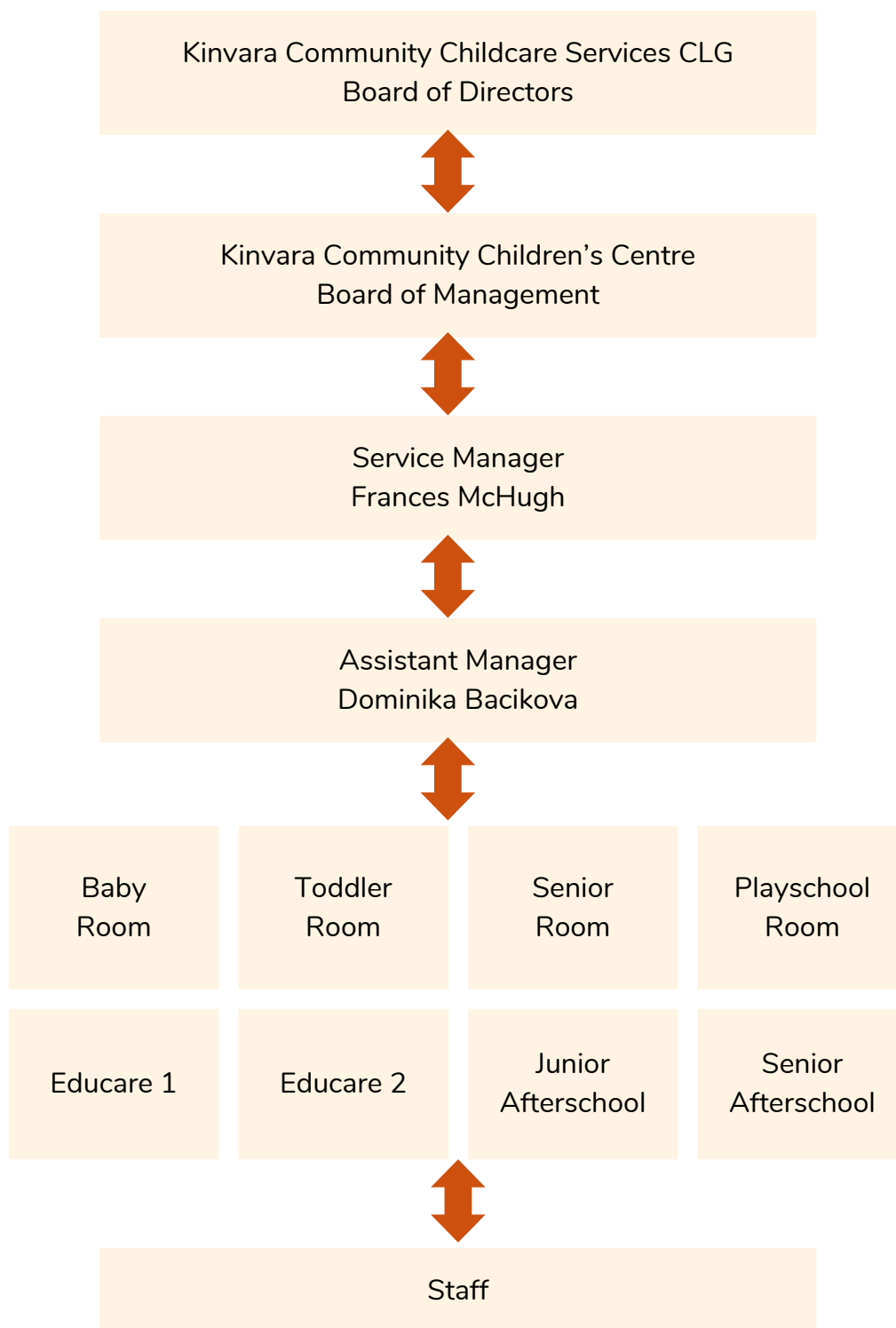
Service Provided	Location	Age Range	Max No of children	Adult:Child Ratios
Bus Hour	Ground Floor - Dining Hall	Junior and Senior Infants	16	1:12
Junior Afterschool	First Floor - Main Building	Junior and Senior Infants	24	1:12
Senior Afterschool	Front Room - Community Centre	1st - 6th Class	24	1:12
Holiday Camps	Front Room - Community Centre	SAC 4.5 - 12 years	24	1:12

Kinvara Community Children's Centre is insured by Arachas and we are insured to cater for a maximum of 130 children at any one time.

It is the policy of the Kinvara Community Children's Centre to be inclusive of all children where there is a place available.



3 Management Structure



At Kinvara Community Childcare Services CLG we are committed to safeguarding children, staff, parents, and all visitors to our service. We have policies, and practices in place to ensure that we are providing a safe place for children, staff, parents and visitors to be.



4 Commitment

- Our Service is committed to safeguarding the children in our care and to providing a safe environment in which they can play, learn and develop.
- Our service believes that the welfare of the children attending our service is paramount. We are committed to child-centered practice in all our work with children.
- We are committed to upholding the rights of every child and young person who attends our service including the rights to be kept safe and protected from harm, listened to and heard.
- Our policy and procedures to safeguard children and young people reflect national policy and legislation and are underpinned by Children's First: National Guide for the Protection and Welfare of Children, DCYA, 2017, Child Safeguarding: A guide for Policy, Practice and Procedure, TUSLA, 2018, Criminal Justice (withholding of information on offences against children and vulnerable persons) Act 2012 and the Children's First Act 2015.
- Fully co-operate with the relevant statutory authorities (Túsla and Garda Síochána) in relation to child protection and welfare matters.



4 Commitment

- Our policy declaration applies to all paid staff, volunteers, committee/board members and students on work placement within our organisation. All committee board members, staff volunteers and students must sign up and abide by the policies, procedures and guidance encompassed by this policy declaration and our child safeguarding policy and accompanying procedures.
- We will review our child safeguarding policy every two years or sooner, if necessary, due to service issues or changes in legislation or national policy.

Designated Liaison Person (DLP) for Child Protection

DLP	Deputies:
Frances (Frankie) McHugh 087 176 8967	Dominika Bacikova - Emer Keating 087 282 9222



5 Risk Assessment

Name of Service:

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Who is Responsible?

All staff members have a role to play in dealing with risk. However, risk is ultimately the responsibility of the governing body. Managerial staff are responsible for ensuring a proper risk management policy is in place. The risk management policy must be monitored on an ongoing basis. All staff and volunteers are responsible for complying with the strategy. Communication of the strategy is the responsibility of the managing body/team. At least one management staff member must have defined responsibilities for managing risk in your organisation.



5 Risk Assessment

Process for assessing and managing risk:



5 Risk Assessment

In accordance with the Children First Act 2015, the Board of Management/ Service Provider of Kinvara Community Childcare Services CLG carried out an assessment of any potential for harm to a child while attending the service or participating in service activities.

A written assessment setting out the areas of risk identified, and the service procedures for managing those risks are summarised below.

Risk Assessment carried out by Management (Frances McHugh and Dominika Bacikova) on August 20th 2023.

Management (Frances McHugh and Dominika Bacikova) in conjunction with the Board of Management are responsible for ensuring actions are carried out.

The next review will be on August 2025 or at an earlier date if necessary.



5 Risk Assessment

Potential Risk	Likelihood of occurrence	Impact	Potential Risk Mitigation Steps
Recruitment	Low	High	All staff/students are carefully selected, trained and supervised.
Garda Vetting	Low	High	All staff are vetted prior to engagement/Garda re-vetting will take place every 3-5 years in line with good practice.
To recognise and respond to and report concerns about children's welfare	Low	High	Child and Adult Protection Policy and Procedure
Codes of Behaviour for Management, Staff and Students	Low	High	Child and Adult Protection Policy and Procedure
Reporting Procedures	Low	High	Child and Adult Protection Policy and Procedure



6 Policies and Procedures

As required by the Children's First Act 2015 and Children First National Guidance for Protection and Welfare of Children, 2017 the following safeguarding policies/procedures/measures are in place.

- Procedures to maintain a list of mandated persons under the Children First Act, 2015
- A Relevant Person has been appointed
- A Designated Liaison Person has been appointed
- Child Protection and Welfare Reporting procedures
- Confidentiality Policy
- Policy for dealing with Allegations of Abuse or Neglect Against Employees
- Procedure for Managing Child Protection Records
- Recruitment Policy
- Garda Vetting Policy
- Code of Behaviour for working with children
- Induction Policy (which includes procedures to inform new staff about the Child Safeguarding policies and procedures)
- All staff have completed the Tusla eLearning module- Induction to Children First and relevant staff have attended Always Children First Child Protection Training
- Staff have access to regular Supervision and Support in line with the service policy.
- Complaints Policy
- Policy for Managing outings
- Policy for Managing Accidents and Incidents
- Social Media Management Policy



7 Implementation and Review

- We recognise that implementation is an ongoing process. Our service is committed to the implementation of this Child Safeguarding statement and the accompanying child safeguarding policies and procedures that support our intention to keep children safe from harm while availing of our service.
- This statement will be reviewed every two years or as soon as practicable after there has been a material change in any matter to which the statement refers.
- This statement has been published on the service website and is displayed in the service.
- It has been provided to all staff, volunteers and any other persons involved within the service. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla if requested.

Signed: _____

Frankie McHugh
Service Manager

Date: _____

Service Provider: Fiona Kenny

For further information on this statement, contact
Frankie McHugh, 091 638 552 | 087 176 8967



KINVARA

COMMUNITY CHILDREN'S CENTRE

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